

# Microsoft Teams Essentials: A guide to features

People thrive when they can connect, share ideas, and achieve goals in a common space. Teams Essentials helps you create a place for connection and collaboration where more voices are heard and where resources are accessible at any time.



## Features of Teams Essentials

Teams Essentials gives you the power of Microsoft Teams at an affordable price, with access to mobile and web versions of Office apps and the flexibility to use your existing email and calendar services.

### Hold powerful, instant meetings

- Host **online meetings** with up to 300 team members at once.
- Easily **share your screen** for presentations or work sessions.
- Keep conversations going with **persistent chat, meeting recordings, searchable history, and in-line file sharing.**
- Use fun **live reaction icons** for like, love, applause, and more during your meetings.
- Engage audiences with fun **emojis, GIFS, and animations.**
- Make meeting content clear with **real-time captions.**
- Choose from over **35 languages.**
- Project professionalism with **virtual backgrounds.**
- Maintain focus with **advanced noise cancellation.**
- Simplify meeting invitations with **links automatically included.**
- Bring everyone into view** in a shared background.
- Use **visual layouts** to ensure audience can see both presentation and presenter.
- Use **breakout rooms** to for brainstorming in small groups.

### Connect your team

- Use **Office apps** on the web to store, share, and **co-author documents.**
- Easily engage** with both your employees and your customers on a reliable, unified platform.
- Use up to **10 GB of file and document cloud storage** per user.
- Connect with people inside and outside your organization using **Microsoft Teams Connect.**
- Use Microsoft as your **phone carrier** or connect your own carrier to Teams.
- Make it easier for frontline workers to stay connected with **push-to-talk communication.**

### Focus on what matters

- Stay **focused** with a single app to get things done rather than signing in multiple times.
- Use **unlimited chat** to reduce the email burden.
- Invite non-Teams users** to participate in chat.
- Choose from 800+ apps that **integrate seamlessly** with Teams.
- Simplify security** and manage file-sharing and devices in one solution.



Get Microsoft Teams Essentials for your business at <https://resources.synnecorp.com/Team-essential.html>

# Microsoft Teams Essentials

Public announcement and GA on December 1, 2021

- Provides a new entry into Microsoft 365 ecosystem for customers specifically for rich meetings and collaboration experiences
- No CSP Pricelist Preview, but will be transactable through CSP day and date with public announcement through Legacy and NCE

|                       |  | Teams Essentials | Business Basic                                     | Business Standard | Business Premium                                     |
|-----------------------|--|------------------|--|-------------------|--|
|                       | CSP Net Price (\$/u/m)                   | \$3.20           | \$4.00<br>\$4.80<br>(after March 1 <sup>st</sup> ) | \$10.00           | \$16.00<br>\$17.60<br>(after March 1 <sup>st</sup> ) |
|                       | Seat cap                                 | 300              | 300  | 300               | 300  |
| Core Teams Experience | Unlimited chat                           | ●                | ●  | ●                 | ●  |
|                       | 1:1 calls/ meetings and screen sharing   | ●                | ●  | ●                 | ●  |
|                       | Group meetings (3+ attendees)            | ●                | ●  | ●                 | ●  |
|                       | Group meeting participants               | 300              | 300  | 300               | 300  |
|                       | Meeting duration                         | 24 hrs.          | 24 hrs.  | 24 hrs.           | 24 hrs.  |
|                       | 3 <sup>rd</sup> Party Teams Integrations | ●                | ●  | ●                 | ●  |
| Office                | Web and Mobile Microsoft 365 Apps        | ●                | ●  | ●                 | ●  |
|                       | Desktop Microsoft 365 Apps               |                  |  | ●                 | ●  |
| Productivity          | File & Document cloud storage (per user) | 10 GB            | 1 TB   | 1 TB              | 1 TB   |
|                       | Email                                    |                  | 50 GB  | 50 GB             | 50 GB  |
|                       | Yammer, Planner, Stream                  |                  | ●  | ●                 | ●  |
| Security              | Advanced Security (e.g., DLP, IP, CA)    |                  |  |                   | ●  |